



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

Bokaro Steel City College, Bokaro

- Name of the Head of the institution

Dr. DINESH PRATAP SINGH

- Designation

PRINCIPAL IN -CHARGE

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9470189932

- Mobile No:

9470189931

- Registered e-mail

principalbscitycollege@gmail.com

- Alternate e-mail

iqacellcitycollege@gmail.com

- Address

Sector 6

- City/Town

Bokaro Steel City

- State/UT

Jharkhand

- Pin Code

827006

2. Institutional status

- Affiliated / Constitution Colleges

Constituent College

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Binod Bihari Mahto Koyalanchal University, Dhanbad**
- Name of the IQAC Coordinator **Dr. Devyani Singh**
- Phone No. **9430152370**
- Alternate phone No. **9470189932**
- Mobile **9470189931**
- IQAC e-mail address **iqacellcitycollege@gmail.com**
- Alternate e-mail address **principalbscitycollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.bscitycollege.ac.in/iqac/AQAR2020-21.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.bscitycollege.ac.in/Academic-Calendar-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2016	16/09/2016	15/09/2021

6. Date of Establishment of IQAC **12/11/2014**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Na	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **12**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Motivating teachers to go in for faculty development programmes.

Formation of dynamic website

Generating awareness about the social responsibilities of the college.

Signing MOUs for resource mobilization.

Making the campus clean and green.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare an Academic Calendar corresponding to the University Academic calendar and execute it as far as possible.	An academic calendar was prepared as far as possible
To organize periodic and regular internal semester assessments through online assignments, quiz, project work, classroom webinar etc. catering to the specific requirements of the students created by the Pandemic	Periodic and regular internal assessments were organized by the college through online platforms for the continuous and comprehensive assessment of the Students.
Conduct extension activities through NSS and NCC	The NCC cadets participated in various camps at state and national level and the NSS volunteers carried out various activities in the adopted villages.
Create opportunities through skill developments	a) An MoU was signed with niTza BioVenture, Secunderabad Telangana on sept. 1st 2021. Scope of the MoU includes training, expert lectures and workshops in the area of advance Bio-Technology and Bio-Informatics for the faculty and students . b) An MoU was signed with Bioprudence research innovations LLP on 4th April 2022. Scope of the MoU includes training, expert lectures and workshops in the area of advance Bio-Technology and Bio-Informatics for the faculty and students .
To motivate teachers to go in for research, undertake research projects and publish research papers in proper standard refereed National International journals	The Teachers were motivated to go in for research undertake research projects and publish research papers in proper standard refereed National International journals.

To motivate teachers to participate in webinars/Online Workshops	Teachers from all the departments participated in a number of webinars, seminars and workshop.
Proposal for smart classrooms.	Interactive panel were installed in the classrooms.
Create placement opportunities for the students.	The students were enrolled in an Internship programme in ARDENT COMPUTECH PVT. LTD. following their selection in companies like Wipro,DXC technology Infosys etc.
Resource Mobilization	Donation of Ceiling Fans from Union BANK of INDIA, Installation of solar panels for electricity generation by JREDA, Sanitary Pad incinerator by JCI Bokaro and Water Purifier by PNB Bokaro

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Bokaro Steel City College, Bokaro
• Name of the Head of the institution	Dr. DINESH PRATAP SINGH
• Designation	PRINCIPAL IN -CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9470189932
• Mobile No:	9470189931
• Registered e-mail	principalbscitycollege@gmail.com
• Alternate e-mail	iqacellcitycollege@gmail.com
• Address	Sector 6
• City/Town	Bokaro Steel City
• State/UT	Jharkhand
• Pin Code	827006
2.Institutional status	
• Affiliated / Constitution Colleges	Constituent College
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Binod Bihari Mahto Koyalanchal University, Dhanbad
• Name of the IQAC Coordinator	Dr. Devyani Singh

• Phone No.	9430152370				
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• Mobile	9470189931				
• IQAC e-mail address	iqacellcitycollege@gmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bscitycollege.ac.in/Academic-Calendar-2021-22.pdf				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
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<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
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Formation of dynamic website		
Generating awareness about the social responsibilities of the college.		
Signing MOUs for resource mobilization.		
Making the campus clean and green.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<p>To prepare an Academic Calendar corresponding to the University Academic calendar and execute it as far as possible.</p>	<p>An academic calendar was prepared as far as possible</p>	
<p>To organize periodic and regular internal semester assessments through online assignments, quiz, project work, classroom webinar etc. catering to the specific requirements of the students created by the Pandemic</p>	<p>Periodic and regular internal assessments were organized by the college through online platforms for the continuous and comprehensive assessment of the Students.</p>	
<p>Conduct extension activities through NSS and NCC</p>	<p>The NCC cadets participated in various camps at state and national level and the NSS volunteers carried out various activities in the adopted villages.</p>	

<p>Create opportunities through skill developments</p>	<p>a) An MoU was signed with niTza BioVenture, Secunderabad Telangana on sept. 1st 2021. Scope of the MoU includes training, expert lectures and workshops in the area of advance Bio-Technology and Bio-Informatics for the faculty and students . b) An MoU was signed with Bioprudence research innovations LLP on 4th April 2022. Scope of the MoU includes training, expert lectures and workshops in the area of advance Bio-Technology and Bio-Informatics for the faculty and students .</p>
<p>To motivate teachers to go in for research, undertake research projects and publish research papers in proper standard refereed National International journals</p>	<p>The Teachers were motivated to go in for research undertake research projects and publish research papers in proper standard refereed National International journals.</p>
<p>To motivate teachers to participate in webinars/Online Workshops</p>	<p>Teachers from all the departments participated in a number of webinars, seminars and workshop.</p>
<p>Proposal for smart classrooms.</p>	<p>Interactive panel were installed in the classrooms.</p>
<p>Create placement opportunities for the students.</p>	<p>The students were enrolled in an Internship programme in ARDENT COMPUTECH PVT. LTD. following their selection in companies like Wipro, DXC technology Infosys etc.</p>
<p>Resource Mobilization</p>	<p>Donation of Ceiling Fans from Union BANK of INDIA, Installation of solar panels for electricity generation by JREDA, Sanitary Pad incinerator by JCI Bokaro and Water Purifier by PNB Bokaro</p>

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	31/12/2022
15. Multidisciplinary / interdisciplinary	
<p>The National Education Policy 2020 aims at revolutionizing the education system in India. Multidisciplinary education is a concept that has been embraced by the Indian government through the new National Education Policy (NEP) 2020. Our Institution has embraced this concept and has initiated this approach to integrate different disciplines with each other to create a comprehensive understanding of various subjects from different disciplines. For eg., Now a student of History Major can study Commerce as a multidisciplinary subject in our institution.</p>	
16. Academic bank of credits (ABC):	
<p>Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD). NAD is where the students' academic data are held and academic awards are stored. Our college has implemented the same from session 2022-26. The opening of ABC was taken up by all the departments of our institution and they ensured completion of the same before cut off date. The printout of the ABC ID was collected and filed accordingly.</p>	
17. Skill development:	
<p>The aim of our institution is to equip students with the vital competencies and abilities to thrive in a rapidly growing world. The role of NEP in skill development is to create a generation of skilled students ready to take up challenges and opportunities of the future. Introduction of vocational studies in all streams in our institution has made it possible for students to learn and develop a new skill at college level. Our institution promoted</p>	

learning of skill specific subjects such as Tally and GST, Mental health, Translation & business communication, and Computer network & management under Introductory Vocational Studies as per the syllabus provided under NEP 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The National Education Policy 2020, proposes to redesign India's educational system around the Indian Knowledge System. The NEP 2020 is a promising policy statement since it places a strong emphasis on revitalizing Indian languages, arts, and culture. Our institution understands the importance of the integration of Indian Knowledge System in the curriculum and hence gives equal weightage to teaching in Indian Languages. The institution implements IKS by ensuring the use of Indian and local languages as and when required during teaching by the teachers. In addition to that, learning Hindi is made compulsory in all the streams.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education emphasizes outcomes above instructional strategies. Our institution provides objectives to be fulfilled by the students and what is expected of them. The teachers guide them accordingly, helping them to fulfil those objectives. Students of our institution are provided with regular assessments of their progress. Customized feedback on how well they have met those objectives is also provided by the teachers. A clear expectation of the outcomes that students must achieve is the goal of outcome-based education.

20.Distance education/online education:

Our Institution promotes online education as well as e-learning on requirements basis. Under this, use of various platforms is made to facilitate student-teacher and student-student communication. Online platforms such as google meet, zoom etc, are utilized for online education. SWAYAM is an indigenous IT Platform for hosting the Massive Open Online Courses (MOOCs). The students are made aware about SWAYAM portal and are encouraged to make the most of it. In addition to that IGNOU and NOU centres are also there in the college premises providing Distance Education.

Extended Profile

1.Programme

1.1

19

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1 Number of students during the year		1555
File Description		Documents
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		1100
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		1055
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		44
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		44

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	5,16,400.00
4.3 Total number of computers on campus for academic purposes	46

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution's curriculum is effectively and efficiently planned in accordance with the University's requirements. The college follows the guidelines established by the university. The University's BOS (Board of Studies) develops and examines the course outlines for various programs while keeping in mind the institution's goals, stakeholder interests, and national requirements. The syllabi are then put into action following Academic Council's approval. For the effective delivery of the curriculum, a variety of classroom teaching techniques are utilized, depending on the requirements of different courses, such as the chalk-and-board approach, ICT-enabled teaching and learning techniques, and the use of scientific models and charts. The college administration prepares well-constructed time table for each year/Semester for both UG and PG courses. B.S. City College runs various other courses such as B.Ed., Biotechnology, BBA and BCA. The college provides diploma/Certificate /UG/PG courses through Nalanda Open University and IGNOU. Time to time feedback is obtained from the students, teachers and parents so as to keep up with the overall functioning of the college. The IQAC provides valuable suggestions for the improvement of the institution. The information acquired through this process is recorded, examined, and shared with the institution's administrative personnel.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our esteemed institution has a well-designed academic calendar that complies with the guidelines given by the university. The conduct of Continuous Internal Evaluation is carried out by the institution in the following ways:

1. The different departments of the college organize departmental seminars, webinars and workshops as per their schedule.
2. The faculty follows the time table/routine approved by the principal.
3. The college organizes Internal Semester exams as per the schedule forwarded by the University.
4. The college adheres to the list of holidays provided by the University.
5. During the Covid-19 pandemic, online classes were conducted through different apps like zoom, Google meet, Edmodo, Google classroom and WhatsApp groups were used for sharing of study materials. The Internal exams (Theory + Viva) were conducted through online mode during that phase.
6. Extra classes to be held or not during the summer holidays is decided by the college.
7. The University exams for end semester is sometimes scheduled during summer vacations for which the college remains open on requirement basis.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

B. Any 3 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college aims at providing a well rounded curriculum, by including Human values & Professional ethics in the course curriculum in all the streams. The College has a Women Cell to promote gender equality and equity, to provide counselling to students and to deal with fundamental issues of safety & security of female students. Career Counselling, Training and Placement Cell helps the students in identifying their career path and the knowledge required to move towards that direction. This cell works at providing in-campus placement to the students. Grievance Cell provides a mechanism for redressal of student's grievances. Grievances may be dropped in writing at the suggestion box or can be sent through email. The College aims to create consciousness regarding the environment with the help of various workshops and seminars being organized from time to time. Plantation programmes are organized in the college premises with the help of Department of Botany, Biotechnology and NSS/NCC on a regular basis. The

college with the help of NSS, conducts programmes to develop leadership skills and team building skills among the students while inculcating awareness among the students and allowing them to be sensitive towards the society and helping those in need.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

186

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.bsccitycollege.ac.in/student-satisfaction-survey

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1850

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

884

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institutions assess the learning levels of students through various methods such as tests, quizzes, assignments and classroom performance. Based on the result the advanced and slow learners are identified. Slow learners are those who could not keep pace with the classroom teaching learning and these students need extra attention so that they can be motivated by the teachers to cope up with the learning levels of the average learners. For advanced learners special programs include enrichment activities, opportunities for projects and providing responsibility of leadership and mentorship. While for slow learners the college assesses the learning level of the students by internal exams and also by providing personalized support like tutoring or differentiated instruction organized to satisfy their needs and help them adjust with their peers. The concerned subject teacher offer academic counseling to the slow learners to cope up with learning problem. The goal is to create an inclusive learning environment Where students can thrive at their own potential.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4379	44

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods in education focus on actively engaging students in learning. It prioritize the individual needs, interest and learning styles. student-centric methods are commonly used to enhance learning experiences. Student-centric methods, such as experiential learning, discussion method, Laboratory method, Question answer method, participative learning, are widely recognized and utilized to enhance learning experiences. Each of these methods contribute to a more engaging and effective learning environment in the following ways.

- Experiential learning emphasizes the importance of hands-on experiences and active engagement in the learning process. Students learn by doing, reflecting, and applying their knowledge in real-life contexts.
- Enhancing retention and understanding: Through direct experience, students gain a deeper understanding of concepts and develop lasting memories, improving their ability to retain and apply knowledge.
- Encouraging critical thinking and problem-solving. Experiential learning often involves solving real-world problems, which fosters critical thinking skills and the ability to apply knowledge in practical situations.
- Participative learning emphasizes student involvement and collaboration. It involves active participation through discussions, group work, and student-led activities.

- **Encouraging diverse perspectives:** By involving students in discussions and group work, participative learning allows for the exploration of different viewpoints and ideas, fostering critical thinking and a broader understanding of the subject matter.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Projectors and smart boards are installed in the classrooms and labs at Bokaro Steel City College. To improve the caliber of instruction, the faculty use a variety of ICT-enabled instruments. Teachers arrange and distribute course materials, assignments, and quizzes via platforms like Google Meet. They speed up the learning process and facilitate communication. Online WhatsApp group has been formed to communicate and share the learning contents, notes and assignments. With the aid of projectors and digital boards, educators dynamically convey material, write or draw on the screen, and add multimedia elements like pictures and videos. With ICT tools, teachers and students access a wealth of information available on the internet. ICT tools offer a wide range of multimedia resources, including videos, images, audio clips, and interactive animations. They study various topics, access online course contents, and explore educational websites, enabling a more comprehensive understanding of subjects. Teachers also use these resources to illustrate complex concepts, enhance understanding, clarify difficult ideas, foster understanding, accommodate various learning preferences and cater to different learning styles.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
4	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
44	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
21	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

39

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is a very important mechanism used in our institution to evaluate a student's performance and understanding of a subject or course. Internal assessment encompasses a range of assessment methods to provide a holistic evaluation of the student's knowledge, skills, and understanding. These methods include written assignments, projects, presentations, group work, practical assessments, quizzes, tests, examinations, seminars and webinars, participation in class, performance in practical, viva and participation in co-curricular activities. Using a variety of methods helps ensure that different aspects of a student's abilities are assessed fairly. Regular and timely feedback on assessments is crucial for transparency. Students receive feedback that is constructive, specific, and focused on their strengths and areas for improvement. Our Institution has established a transparent scrutiny process that allows students to revise their assessment results if they believe there has been an error or unfairness. This process ensures accountability and provides a mechanism for addressing any concerns related to assessment transparency.

This transparent mechanism of internal assessment that relies on clear criteria, objective assessment methods, communication of guidelines, constructive feedback, consistency, scrutiny process, and proper documentation create a fair and transparent assessment process that allows the students to understand their performance and make meaningful improvements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Internal evaluation. System of the College is fairly transparent and efficient with adequate checks by HODs as well.
- The Institution has a well. Defined system in place to deal with examination Delated grievances like results and corrections in marksheets and other documents.
- The College adopted an online system of internal examination during Corid-19. All the internal exams were conducted both in online and offline mode. Online exams related guidelines were given well in advance, for the benefit of the students.
- The Grievance redressal mechanism is efficient in dealing with the problems of the students. Then grievance -cell with Students can lodge their complaints in writing on any issue, including internal vera evaluation process.

All the grievances were solved in consultation with the principal, grievance redressal cell, and concerned departmental faculty members.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The learning objectives and specific course outcomes are communicated through various ways such as, university prospectus subject syllabus principal's address to the students and parents, Alumni meets and dissemination in classroom by concerned teachers. The Colleges promotes and encourages teachers for attending workshops, Seminars, conference and other faculty development programmes to

enrich them to attain the outcome while teaching-learning in the classroom. Many teachers are members of board of studies, Committees, Thus the process of perception and outcome takes place in exact manner and increase the quality of teaching learning that decides and formula Tesco's.

- Many of the successful alumni students are also invited to interact with the students and also teachers at some specific events and meetings to share their experiences of their course shaping their career and it also helps the students in attaining the same It also the students align better with the courses outcomes of the course they pursue.
- Institutional website is available to provide every information about the academic course' Regular meeting are held between the principal and teachers for the effective implementation of the different programmes and course outcomes. Personal counselling of the students is also done as per the need of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College assigns prime importance to the evaluation of the performance of students by monitoring the attainment of programme outcome & course specific outcomes (PSO). The college regularly attempts to evaluate whether(PO) the students are able to achieve their goals or not.

University level theory and practical examination helps in measuring the attainment level. The Institution collect feedback from students, parents and teachers with objectives of identifying the attainment level of students in terms of programme course and syllabus outcomes and to understand the impact of teaching-learning process.

The College has a Carrer Counselling cell which organizes seminars, webinars, workshops and in house training programmes so that students can gain proper guidance and be more successful in future.

The college has also utilized Students Satisfaction Survey mechanism developed by NAAC for measuring the attainment level of Programme outcomes and programme Specific outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1030

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.bscitycollege.ac.in/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The students of Bokaro Steel College have explored their humane sensibility by ensuring their participation in many important activities for the welfare of the community in and around them. The students spread awareness among the people during Covid as per the guidance of the teachers of the college and not only this, when the vaccination center was set up in the college, they participated enthusiastically. They distributed masks and sanitizers. The cadets of NCC and NSS volunteers tried to solve the burning issues of the neighborhood. Tree plantation program was carried out by the students of our college and they inspired the neighboring community to contribute in nurturing of the environment. The students went to the adopted villages and nearby areas to propagate cleanliness awareness and informed them about

its benefits. The villagers were also alerted about the serious diseases that are running rampant in the present times. The students of our college are playing an important role in the development of society by engaging in social work on a regular basis and also contributing towards the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

14

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

188

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

B.S.City College is an educational institution developed in about 20 acres of land equipped with adequate infrastructure, which has been continuously striving since its inception to create a healthy educational environment with modern facilities. The college is on a constant march forward with facilities of useful resources for teaching learning with various needs to improve academic excellence.

Teaching-learning: At present, the teaching process is conducted according to a fixed time table in the college equipped with proper physical infrastructure. Whatsapp groups formed during covid-19 are still being also used for teaching learning in the interest of the students.

Classroom: Classes with digital facilities in the college are conducted in the departments of BCA, BBA, Biotech, Physics Chemistry, zoology, Botany. The college has traditional classrooms as well as modern facilities like LCD, Projectors and interactive boards.

Laboratories: Equipped with state-of-the-art equipment and facilities according to the norms of the university, practical classes are conducted according to the syllabus at the departmental level in Physics, Chemistry, Zoology, Botany, Biotech, psychology and BCA.

Fulfilling its commitment towards environment consciousness,

Bokaro Steel City College uses Solar generated electricity according to need basis.

Computing equipment :Bokaro Steel City College Bokaro has around...
...computer systems installed in various departments. The BCA department has a well equipped computer /ICT lab.

Multipurpose Hall : The newly functional for caters to large scale gatherings for seminars workshops, cultural events etc. It's also helps in generating Corpus fund by renting space for a variety of events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

BS City College is spread over a large area of 20acres with adequate facilities for various educational activities.

Multipurpose Hall: A multipurpose hall was inaugurated by the state government in the college in 2021 for various educational activities, which has adequate facilities for about 1200 people. In this multipurpose hall, proper space and facilities are available for seminars, cultural activities and various other academic activities.

Sports: The College has a huge ground for outdoor games where games are organized from time to time . There is also facility for indoor games as per requirement. Last year BS City College hosted and organized Inter - college Rifel shooting competition under the guidance of the university.

But there is a lot of open space in the college,here exercise and yoga are on done special occasions like international Yoga day and every Sunday by NCC cadets . Room arealso attired for the practice and preparation of cultural programmes . In this way, there is enough space and facility available in the college for cultural activities and activities like indoor and outdoor sports, exercise

etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

234898.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is an important hub of student life, library is one such place in the institute which has a huge collection of academic books, periodicals, rare books and other informative books and newspapers. These books help in increasing the subject based knowledge and understanding of the students. That's why library is an important center of student life. With this importance, in order to ensure the dissemination of knowledge and information, efforts are being made to modify the library into a well equipped digital library with all necessary educational infrastructure.

Integrated library Management System (ILMS)

Efforts are being made to automate the library with Integrated Library Management Software from the academic year 2018. Through the software e-Gate provides various services and facilities for multiple searching circulation stock, verification and generation of different types of reports. Users can search the online catalog of the library by author name, tital, subject and other keywords through LAN.

Software details :

1: Name of the software used in Library Automation & RFID:

- ALMAAS (Aaditya library Management and Automation Software)
- Platform - Dot Net. 4.5.7 , Language used c #,Company Microsoft VB. Net 2019
- Database - RDBMS database (SOLLITE& MS Access)
- Compatibility windows 10
- Fully Automation
- Kiosk self - service software installed in windows 10
- Real - time performance alerts
- RFID gate for library security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
905023.00	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
50	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	

The college is making efforts to update and upgrade the IT infrastructure as per the changing technology and latest IT requirements. The college has always given priority to IT facilities. That's why regular changes and upgradation of IT facilities are going on at the department level also.

- The college has a proper arrangement of LCD projectors and interactive screens for the convenience of IT level digital classes for the students, so that the college has adequate facilities for digital classes in BCA, BBA, Biotechnology, Physics, Chemistry, Botany and Zoology departments along with general teaching classes, in which LCD projector and smart class facility is available.
- All the Science departments have a laboratories equipped with proper modern instruments & equipments and facilities of ICT, Physics, chemistry, , botany zoology, biotech, BBA, BCA laboratories are upgraded regularly according to the need of the course at the departmental level.
- Keeping in mind the security and convenience of the students, efforts have been made to install CCTV cameras at important places.
- There is also a setup of biometric attendance system, giving importance to the presence and discipline of college teaching and non-teaching staff.
- Wi-Fi connection in college 05MBPS mobile second facility available. Efforts are being made to make it more convenient.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in

D. 10 - 5MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
150400.00	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Contingency funds are allotted by the university for general maintenance and general use of all the laboratories of the college every month. Various aspects and demands of the physical , academic and auxiliary facilities of the college are discussed and decided by the Academic and Office Purchase Committee.	
The library has also been updated to equip it with the Integrated Library Management System. The college also allocates the facilities available , to host any sporting event organized by the University. Funds are allocated by the university for hosting sporting&culturevents. Along with this, funds are also allocated to the college on the basis of contingent demands .The inter - college Rifel shooting competition 2021, washosted by B. S. City, which was highly commendable.	

Special facility of computers and ICT is available in the , BCA department .Computers are available in almost all the departments. Funds are allocated for their maintenance and upkeep .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

778

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
315	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
315	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Any educational institution is identified by the personality of its students because students are the most important stakeholder in the development and change of the institution . BS City College also has some important cells which are important in the development of the college .They are as follows.

Grievance Redressal Cell : The college has Grievance Redressal Cell, which communicates the student's demands to the administration department and plays an important role in fulfilling the demands of the students and establishing positive coordination with the administration .

Anti Ragging Committee : This committee plays an important role in creating a ragging free environment in the college. It is the responsibility of the members of this committee to play their role in maintaining a clean academic environment in the college where the students can engage in their academic activities without fear.

Arts and Cultural Cell : The art and cultural festival cell in the college plays an important role in organizing cultural programs .

NCC : The college has a unit of NCC in , joining which new cadet every year and are trained to become responsible citizens.

NSS: Two units of NSS have been established in the college for social activities and national level awareness, in which various awareness programs are organized under the guidelines of the Ministry of Sports & Youth Affairs and the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The erstwhile Student Union of Bokaro Steel City College is still contributing in every possible way to the development of the college and increasing its prestige. After completing their studies in our college, while studying in various institutions for higher education, they remain role models for the roofs and inspire students to study here by telling about the excellence and achievements of this college. After getting its inspiration, hundreds of students are pursuing higher education by enrolling themselves for studies in our college. The previous donors of our college are also contributing to strengthening the financial position of the college management. Many donors enroll in various faculties of our 'college' due to his guidance. Alumni are working in many prestigious companies and from time to time the students here learn to work hard and move forward. Considering him as their ideal, students walk towards his goal by following the path shown by him. Many of our students have won prestigious examinations in the country, which is a matter of inspiration for the current students. Many predecessors have enhanced the prestige of the college in various activities ranging from sports. Which is a matter of inspiration for the current students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bokaro Steel City College has a progressive vision and mission which encompasses the holistic development of all its students to make them better prepared to meet the demands of future.

Strength of the college:

The College caters to the needs of students coming from many socioeconomic groups and backgrounds and equips them for both academic and social problems.

Vision of the college:

- To create a model integrated education system that adheres to the New Education Policy's mission of enlightening, encouraging and educating.
- To provide an excellent teaching and learning environment.
- Molding students from economically and socially weaker sections into refined and confident personalities.
- To inculcate the spirit of communal harmony, gender sensitivity, and equality among the students.

Mission of the college:

- Promote a higher standard of excellence in teaching and research in order to make a significant contribution to

nation-building.

- To conduct curricular and co-curricular activities that will enhance academic as well as extension activities.
- To provide guidance for career development to students. Personality development of students. To provide state-of-the-art infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The college has a decentralized style of working to achieve its goal of academic excellence.
- The college fosters a culture of participative management through various committees formed at the college level. Principal, HODs, Faculty members, student representatives, etc. form the core part of the IQAC team.
- We have an open door policy where anyone can talk to the administration with prior appointments.
- Responsibility is distributed among the teaching, non-teaching staff as well as student representatives for discussing and making decisions regarding any issues.
- We have flexibility at the departmental level to discuss and give suggestions for curriculum enrichment, enhancement and implementation.
- Faculty members prepare their subject notes and lecture plans, which are upgraded every semester.
- NEP implementation initiative: The institute has positively responded to the new Academic Bank of Credits as per NEP 2020. The institute has been registered on the www.nad.digilocker.gov.in website. A link for ABC is provided on the institute website for students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has adopted the following institutional strategies for development:

- **Curriculum development:** The objectives and needs of the students are the main considerations when creating the curriculum.
- **Teaching and learning:** Our College is continuously and diligently working towards achieving new goals in teaching and learning with the advent of e-learning.
- **Examination and Evaluation:** Instead of concentrating primarily on term-end exams, our College's assessment method exposes students to ongoing review.
- **Research and Development:** Our College offers all the assistance needed for its professors and students to engage in research and development across a variety of subjects.
- **Library, ICT:** The library of our College is fully stocked with books, journals, and magazines covering practically all subjects. The college is close to creating highly advanced ICT, which will be used for administrative assistance.
- **Human Resource Management:** Welfare hostels for boys and quarters for the staff working are provided in the college. A common room for female students with facilities for indoor sports and a sufficient number of washrooms is provided.

Industry interaction/ Collaboration: Students of Biotechnology, BBA, BCA, and B.Ed. participate in Internship Programmes organized by different Government and Private Research Institutions every year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's Organogram is the organizational chart of the

college's decentralised administrative structure. The principal, teaching staff, non-teaching staff, and students work together to administer the college, with the support and collaboration of all stakeholders in the pursuit of a common goal. It is necessary that all aspects be organised in order to attain the desired goals. It shows a hierarchy where the Principal is at the top of the list. As the head of the institution, the Principal supervises the professor in charge, head of the Departments, Bursar, Nodal Officer RUSA, and Coordinators. The Principal also looks after the all Non-teaching Staffs, Class III & Class IV staffs. Under the administration of Principal various Committees are formed which include IQAC, Purchase Committee, Building Committee, Development Council, Extension Activities Council, Library Committee, NAAC Steering Committee, Press / Media Coordinator, Internal Complaints Committee, and Welfare Committee. Different Cells are Women's Cell, Art & Culture Cell, Grievances Redresses Cell, IT Cell, Career Counselling, Training and Placement Cell, Research and Publication Cell, Sports Cell, Vocational Cell, Anti Ragging Cell, Admission Cell, NCC, and NSS. Another important characteristic of the Organogram is its stakeholders like the students, parents/guardians, alumnae, NGOs, Corporates, and Media Houses.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is very supportive of teaching and non-teaching staff and their overall welfare. The following benefits are provided to the teaching and non-teaching staffs:

- The mentor-mentee programme is followed in the college as it bridges the gap between the faculties and students as well as among the faculties. The mentee is free to approach the mentor for both educational as well as personal guidance.
- The College offers provisions for utilising all government programmes, including the ability to cash in earned leave, maternity leave, medical care, etc. For professional growth and advancement of the teaching staff, there is a provision for duty leave for teachers to attend FDP (Faculty Development Programme) events such as Orientation Programmes and Refresher courses, short-term courses, seminars, workshops, etc.
- The University established the Employees Welfare Fund (EWF) to offer financial support to the teaching and non-teaching workers. Every month, a minimum contribution of 10 to 50 rupees is made. In an emergency, employees may borrow up to one lakh from this fund.
- For all complaints and grievances from students and employees, there is a Grievance Redressal Cell.

The Career Advancement Scheme is followed for promotion of teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College plans for raising money and making the most use of available resources: The state

Government, UGC, and RUSA are the college's main financing sources.

Utilisation of Funds

- The departments seek quotations from vendors for the purchase of equipment, computers, books, etc. The budgetary allocation is checked by the principal, the bursar, and the accounting department.
- Savitribai Jyotirao Phule Fellowship for Single Girl Child (SJSGC), e-Kalyan scholarships Programme for students.
- Minority hostel and boys' hostel has been constructed with the help of funds provided by the Welfare Department, and the girls' hostel with the UGC Fund.
- College receives monthly contingencies of Rupees 30,000 and Rs 40,000 for office and laboratory, respectively.

Resource mobilization policy and procedures:

- Resource mobilization through Governmental/Non-governmental agencies- Water purifiers cum coolers through the CSR Policy of BPSCL.
- Installation of solar panels through JREDA (Jharkhand Renewable Energy Development Agency).
- Water purifiers donated by Punjab National Bank, fans donated by Union Bank of India.
- Corpus fund is generated through various means: Rented space is provided within the college campus to IGNOU. Road construction inside the campus funded by local administration.
- Renting of multipurpose hall to various agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college's IQAC was created on November 12th, 2014, and has been regularly carrying out its tasks ever since.

Practices initiated by the IQAC are:

- The college has adopted three villages: Bhatua, Chouphatand,

and Lewatand. The college's teachers and staff are divided into groups for visits to the adopted villages. NSS volunteers and NCC cadets of the college, escorted by their programme officers and NCC officers, carry out the community work.

- IQAC has developed an online Performa of a student satisfaction survey and student feedback to gather information from the students to strengthen the quality of the teaching-learning environment and to improve the performance of the teachers.
- IQAC proposes to initiate green practices to maintain an eco-friendly college campus through activities like tree plantations, plastic free campus, and a clean and beautiful campus.
- Solar panels have been installed as an alternative source of energy
- IQAC initiates resource mobilization through government and non-governmental agencies.
- Initiation of Internship Programmes for students of all the streams.
- Encouraging teachers to participate in Faculty Development Programmes like Refresher and Orientation Courses. Informing the teachers about various career advancement schemes.
- Helping and initiating to organize seminar and webinars.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The International Quality Assurance Committee (IQAC) regularly evaluates the teaching-learning process and takes action to raise its quality.

- Preparation of the academic calendar in advance at the beginning of the year.
- Preparation of lesson plans for each subject they will be teaching that semester.
- Adoption of new technologies for teaching through smart classrooms. During the pandemic, the teachers took the

initiative to teach through various online platforms like Google Meet, Edmodo, Zoom, Techmint, Whatsapp, etc.

- Teachers as well as students are encouraged to participate in National and International Seminars for their holistic development.
- The College has established methods for collecting and analysing data on student learning outcomes, such as: Continuous evaluation comprising internal exams, assignments, and seminar presentations; Providing Lecture notes through an online portal. At least 75% Attendance is compulsory in each semester.

Learning outcomes:

- Effective functioning of the college administration as well as Academic level.
- Quality improvement of teaching.
- Effective assessment of student's progression.
- Completion of syllabus in scheduled time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the major concerns of Bokaro Steel City College, Bokaro. The Women's Cell is active in the college and endeavors to carry out activities from time to time to sensitize students regarding gender issues, such as:

- To help students handle challenges with respect to their communication and emotional upheavals with the opposite gender
- Promoting hygiene practices and sanitation methods by providing separate washrooms for boys and girls
- Mobilizing female staff at the college in a positive way
- Establishing a campus environment in which female students and staff feel secure
- Helping students understand the mindset of Indian society and the emerging trends in feminism
- International Women's Day is always celebrated in our college in order to raise awareness and keep up with the emerging trends of women's empowerment. Eminent female personalities from the city are invited as chief guests. The purpose of celebrating this day is to address the problems and issues facing women and to spread awareness regarding the special provisions for women guaranteed by the government.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
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Bio- degradable solid waste is recycled within the college premises. There is a compost pit where all the solid waste (plant litter) is dumped and allowed to change into manure. The compost is then used in the garden. The NSS volunteers have also demonstrated the proper procedure for disposing of waste in rural areas. Live demonstrations of solid waste segregation and safe disposal are done by NSS volunteers in the adopted villages from time to time. The college has organized the Swachh Bharat Mission. Under this banner, the utility of recycling solid and biomedical waste has been elaborated on.
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File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college boasts of a diverse socio-cultural background and different linguistics.We inculcate the value of tolerance

towards different types of cultural, regional, linguistic, communal, socio-economic communities. The college organizes and conducts several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. The environment of the college is inclusive. One can find an amalgamation of students from diverse backgrounds. Students from different cultures, regions, linguistic backgrounds, and strata of society receive education together. No discrimination is made on these grounds. The individuality of every student is respected; they participate in curricular and co-curricular activities together, which create a harmonious environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In addition to providing a strong academic foundation for the students, B.S. City College always works on developing individuals as better and more responsible citizens of the country. In this regard, the college fosters a sense of togetherness among students through a variety of practises and initiatives. The college ensures that the students participate in them with full enthusiasm. The college celebrates Independence Day and Republic Day to inculcate a spirit of nationalism and patriotism among the students. National Constitution Day is celebrated to create awareness about the importance of Constitutional and fundamental duties. International Yoga Day is celebrated to promote a sound mind and body. National Youth Day is celebrated to promote awareness of people's rights. Blood donation camps are organised with the purpose of supplying blood to the blood banks for needy patients. The college launches plantation drives to inspire students to provide these services to society. Several student-centric activities like Poster and essay competitions, debates, etc. are organised at the college, which receive huge participation from the students and promote their awareness towards various aspects of citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities on campus every year. The celebrations include flag hoisting, Project Exhibitions, Poster Presentations, Walks "Prabhat pheri", and essay writing. The college celebrates national and international commemorative days, events, and festivals. Republic Day and Independence Day are observed in the college with flag hoisting and a parade. Drills and Cultural programmes are organised to exhibit discipline and love for the nation. 'Plastic Mukh Bharat' was campaigned on the

occasion of Gandhi Jayanti with the objective of promoting cleanliness. Sardar Vallabhai Patel Jayanti, Children's Day, NSS Day, and NCC Day were also observed at the college. International Youth Day, International Women's Day, World Environment Day, International Yoga Day, and World Aids Day are also commemorated. Several cultural programmes were organised on the occasion of International Women's Day, in which a large number of teachers and students participated. Plantation drive was organised on World Environment Day. All these events and festivals are celebrated and organised with the joint effort of the college administration, staff, NSS and NCC cadets, and the students of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Green and Clean Campus

Objective: to instil environmental consciousness among the students and staffs.

The context: The college's cleanliness is ensured and efforts are made to save energy in order to achieve sustainable development goals.

The Practice: Following initiatives are taken by the college

- Energy conservation- use of energy saving bulbs and equipment.
- Rain water harvesting- stored rain water is used for gardening and other purposes.
- Plantation- on every environmental day, trees and ornamental shrubs are planted. The college takes pride in the plantation and maintenance of and endangered and rare plant species "Kalptaru" (Adansonia digitata).

Evidence of success: The college received a certificate for "District Green Champion" for the academic year 2022-23.

Problem encountered and resource required: Lack of manpower and need for grants.

2. Title of the Practice: Extension activity (social)

Objective: Adopting 3 villages with a purpose to highlights the needs of the community.

The context: The college has adopted 3 villages to understand the issues faced by villagers and informing them about government schemes.

The Practice: NCC cadets, NSS volunteers and staffs regularly visit the villages.

Evidence of success: Certificate of appreciation by SDO Chas and BBMKU.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College takes its social responsibilities very seriously. In its endeavour to cater to the needs of the community, the college has adopted three villages and highlighted the problems faced by the villagers. A report on the same was submitted by the respective teams to the Principal, and a copy of the report was also forwarded to the Deputy Commissioner, Bokaro. The students and staff members of the college are very particular about keeping the college campus clean and green; they are also involved in plantation drives on a regular basis in and around the college campus. The students also keep track of energy usage and proper water consumption. Blood Donation Camps are a regular feature at the college. Swachatta Abhiyan was carried out in Bhatua village by NSS volunteers. Local indigenous plants and trees were selected for plantation in order to highlight the importance of conservation of local plants so that they can be preserved and

protected from extinction. All in all, the college is faithfully committed to fulfilling its social obligations.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plan for the next year:

- **Creating a Learning Environment:** - To prepare our students to excel and lead. Bokaro Steel City College, Bokaro must take full and systematic advantage of the most advanced educational tools and practices. We must provide extended opportunities for experiential learning (research, creative works etc.) as well as opportunities to learn and work across discipline and fields of knowledge.
- **Increasing the Magnitude, Prominence and Impact of Research and creative work:** -Bokaro Steel City College must place additional emphasis on research and Creative work. Increasing the research and creative work undertaken by the faculty members of the college will provide more opportunities for students to be engaged in these achievements, thereby providing a strong base for education.
- **Building a pro-active community that values Equity and Diversity:** -Bokaro Steel City College must assist students in developing their abilities to communicate, understand and work with people who are very different from themselves.
- **Improve Effectiveness in the functioning of the college:** -Bokaro Steel City College must prioritize and improve information technology to better meet future technology related needs of the institution.